Arlingham Parish Council

Clerk: Susan Burton
Telephone: 01452 740576

2 The Oval
Frampton on Severn
Gloucestershire
GL2 7HQ

To each member of the Parish Council

You are hereby summoned to the Arlingham Parish Council Meeting on:

Tuesday 9th May 2023 at the Arlingham Village Hall from 7:30pm

Susan Burton
Clerk

AGENDA

1	**ELECT CHAIR** To receive nominations and elect a Chair to preside for the next 12 months
2	**ELECT VICE CHAIR** To receive nominations and elect a Vice Chair to preside for the next 12 months
3	**APPOINT RESPONSIBLE FINANCIAL OFFICER** To receive nominations and appoint RFO to preside for the next 12 months
4	**ALLOCATE RESPONSIBILITIES** Snow Warden Playground Footpaths Severn Voice
5	**PARISHIONERS' FORUM (15-minute limit)**
6	**APOLOGIES FOR ABSENCE** To receive apologies via the Clerk, including reason for absence
7	**DECLARATION OF MEMBERS' INTEREST** To receive declarations of interest from Cllrs on items listed on this agenda
8	To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) Vote to be taken on any items considered confidential and resolution to be minuted with reason
9	**MINUTES OF MEETING** To approve the minutes of meetings held on 3rd April 2023
10	**THE POUND** To receive a report regarding this and discuss options moving forward.
11	**VILLAGE PLAYING FIELD** Discuss usage of and maintenance of.
12	**PLANNING MATTERS** **12.1 New Planning Applications** S.23/0838/TCA – St Mary's Church, Church Road – Maintain Cherry Tree (2) – lightly reduce the top by up to 2.0m and shape in the remaining crown. No comment required. **12.2 Any other Planning and Applications received up to 30th April 2023** **12.3 SDC Planning Decisions**

13	**ACTION LOG – anything to report** 13.1 Gates/Speed calming 13.2 Schools Transport and GCC – request to lobby the MP on behalf of parishioners 13.3 Church 13.4 Lime tree plaque 13.5 Playground 13.6 Footpaths/Highways 13.7 King's Coronation
14	**FINANCIAL MATTERS** **14.1 Payments to be made** S Burton — Litter pickers for parish — £56.99 S Burton — Postage for The Village Pound letter — £11.22 System 15 — Email accounts — £49.08 CPRE — Membership — £3.00 **14.2 Financial Update** Internal Audit has been approved and returned. Statement of receipts and payments for year-end to be signed, along with page 6 of the AGAR, the Accounting Statement **14.3 Financial Other** Insurance renewal from Zurich is £526.36 compared to last year at £493.07
15	**REVIEW POLICIES** To review and suggest amendments to the following policy/ies: Privacy Notice
16	**CORRESPONDENCE** To receive any correspondence that has been delivered via the Clerk **Flood Wardens** – Email from SDC asking for flood wardens and help in emergencies. Would Cllr Turner like to take this on?
17	**ARLINGHAM ROADS** To report any issue with the roads in the parish
18	**COUNTY COUNCILLOR'S REPORT** To receive a report from the County Councillor
19	**DISTRICT COUNCILLORS' REPORT** To receive a report from the District Councillor
20	**COUNCILLORS' SUBMISSIONS**

Date of next meeting Monday 5th June 2023