Arlingham Parish Council

Clerk: Elena Dickinson
Telephone: 01452 741501

Friday House
Arlingham
Gloucestershire
GL2 7JP

To each member of the Parish Council

You are hereby summoned to the Arlingham Parish Council Meeting on:

Monday 2nd September 2024 at the Arlingham Village Hall from 7:30pm

Elena Dickinson
Clerk

AGENDA

1	**PARISHIONERS' FORUM (15-minute limit)**
2	**APOLOGIES FOR ABSENCE** To receive apologies via the Clerk, including reason for absence
3	**DECLARATION OF MEMBERS' INTEREST** To receive declarations of interest from Cllrs on items listed on this agenda
4	To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) Vote to be taken on any items considered confidential and resolution to be minuted with reason
5	**MINUTES OF MEETING** 5.1 To approve the minutes of the meeting held on 1st July 2024 5.2 To approve the minutes of the meeting held on 20th August 2024
6	**COMMUNITY PLAN** 6.1 To report outcome of request for volunteer support 6.2 To agree next steps
7	**PARISHIONERS' FORUM** 7.1 To agree the wording on future Agendas. DRAFT wording: *"Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at the meeting shall not exceed 15 minutes unless directed by the Chair of the meeting. Once the Parishioners' Forum is ended, members of the public may not intervene in the meeting at any other time, unless specifically invited to do so by the Chair".* 7.2 To agree to publicise this on the website and in the Arlingham News
8	**VILLAGE DEFIBRILLATOR** 8.1 To receive an update from Cllr Merrett on his liaison on the transfer of ownership and on training options with AVH Chair 8.2 To receive an update from Cllr Rowntree on his liaison with Andrew Bliss on practical aspects
9	**ARLINGHAM WALKS MAPS** 9.1 To receive an update on re-printing of leaflets 9.2 To receive an update on publicity on website/s
10	**BIODIVERSITY ACTION PLANS** 10.1 To review information circulated by the Clerk 10.2 To agree next steps
11	**PLANNING MATTERS** **11.1 New Planning Applications**

	S.24/0190/HHOLD – Bay Tree Cottage – MINAM Minor amendments to Garden Room (withdrawn) **11.2 Any other Planning and Applications received up to 28th August 2024** **11.3 SDC Planning Decisions** S.24/1308/TCA – Bay Tree Cottage, Arlingham. Trees in a Conservation Area. Permitted. S.24/0927/HHOLD - Alleyers Cottage, Overton Lane – Porch and 2 storey Extension. Refused. *The proposed side extension and porch would, by reasons of, design, scale and materials introduce an awkward architectural relationship and appearance to the principal elevation. This along with the scale, design and use of materials for the extensions to the rear would lead to a development that is not in keeping with the scale and character of the original dwelling significantly detracting from its character and appearance. As such, the proposal is considered to be contrary to policy HC8 criterion 2 and CP14 criterion 5 of the Local Plan and paragraph 135 of the NPPF.* S.23/0428/FUL Homecroft Cottages, Church Road – Demolish two existing semi-detached cottages & erect two new semi-detached cottages. Permitted. S.23/2033/FUL Slowwe House, Silver Street – Erection of a safari style glamping tent (Retrospective). Appeal Dismissed.
12	**CORRESPONDENCE** To receive any correspondence that has been delivered via the Clerk.
13	**SEVERN VOICE** 13.1 Feedback from SV meeting held in Arlingham on 14.08.2024. 13.2 Winter Action Plans (Highways). 13.3 Emergency Action Plans. 13.4 Advise name of new Neighbourhood / Community Warden – Sharon Vaughan.
14	**ACTION LOG – Updates** 14.1 Church 14.2 Playground (hedge) 14.3 Arlingham Village Pound 14.3.1 Opening Event – feedback 14.3.2 CPRE Award 14.3.3 CPRE Awards Event – Elmore Court 12th November (£10 per head) 14.3.4 Purchase of spring bulbs and wildflower seed. 14.4 Playing Field 14.5 Schools 14.5.1 Update on Zoom meeting arranged with GCC Director of Education 8th July attended by Cllrs Rowntree, Shaw, Withers, County Cllr Davies 14.6 Footpaths – Access Issues 14.7 Footpaths - Maintenance Issues 14.7.1 To review report from the Clerk reference Paul Browning (inc Lagger Lane)
15	**COUNTY COUNCILLOR'S REPORT** To receive a report from the County Councillor
16	**DISTRICT COUNCILLORS' REPORT** To receive a report from the District Councillor
17	**FINANCIAL MATTERS** **17.1 Payments to be made** System 15 – Microsoft 365 (x7) £49.39 System 15 – Microsoft 365 (x1) £12.36 CPRE – Membership £3.00 DD **17.2 Receipts** HMRC – Refund of VAT (March 2023 – March 2024) £436.36 **17.3 Financial Update** 17.3.1 To nominate a Cllr to check and confirm Bank Reconciliation quarterly. 17.3.2 Performance Sheet for review and comment quarterly.

	17.4 Financial Other 17.4.1 Chair to re-sign July Financial Summary 17.4.2 Donation to RBL in lieu of Poppy Wreath (previously £20) Existing wreath to be re-used. 17.4.3 Requests / proposals for budget / annual donations considerations
18	**REVIEW POLICIES** To review and suggest amendments to the following policy: - None due in September.
19	**ARLINGHAM ROADS** 19.1 Closure of Fretherne Lane 23rd – 26th September 2024 for Drainage Works. 19.2 Closure of Arlingham Road 15th November for BT Pole Works.
20	**COUNCILLORS' SUBMISSIONS** 20.1 Cllr Ineson 'Effective Chair' online training course feedback 20.2 Cllrs Whittle & Rowntree participation in a Research Study for Local Councillors

Date of next meeting Monday 7th October (if a planning application or important matters arise) or 4th November 2024

EJD 28.08.2024