Arlingham Parish Council

Clerk: Elena Dickinson
Telephone: 01452 741501

Friday House
Arlingham
Gloucestershire
GL2 7JP

To each member of the Parish Council

You are hereby summoned to the Arlingham Parish Council Meeting on:

Monday 7th October 2024 at the Arlingham Village Hall from 7pm

Elena Dickinson
Clerk

AGENDA

1	**APOLOGIES FOR ABSENCE** To receive apologies via the Clerk, including reason for absence
2	**DECLARATION OF MEMBERS' INTEREST** To receive declarations of interest from Cllrs on items listed on this agenda
3	To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) Vote to be taken on any items considered confidential and resolution to be minuted with reason
4	**MINUTES OF MEETING** **4.1** To approve the minutes of the meeting held on 2nd September 2024
5	**Exploring the creation of a new saltmarsh habitat near Arlingham** Presentation by a representative of the Stakeholder Relations Management Team, Hinkley Point C Strategy & Corporate Affairs. With pre-submitted questions.
6	**PARISHIONERS' FORUM (60-minute limit)** Members of the public may make representations, answer questions and give evidence at a meeting. The period of time designated for public participation at the meeting shall not exceed 60 minutes unless directed by the Chair of the meeting. Once the Parishioners' Forum is ended, members of the public may not intervene in the meeting at any other time, unless specifically invited to do so by the Chair.
7	**VILLAGE DEFIBRILLATOR** **7.1** To receive an update from Cllr Rowntree on his liaison with the Arlingham Village Hall Committee
8	**BIODIVERSITY ACTION PLAN** **8.1** To agree next steps Timeframe - *The wording in the Government guidelines is:* *When to meet your biodiversity duty - You must complete your first consideration of what action to take for biodiversity by 1 January 2024. You must agree your policies and objectives as soon as possible after this. You must reconsider the actions you can take within 5 years of when you complete your previous consideration. You can decide to do this more often, for example, you could reconsider your actions quarterly, annually, or every 5 years. As long as you have started the development of the action plan, I would probably aim for getting something in place this year. (information from Strategic Lead for Nature Restoration & Biodiversity, SDC)*
9	**EMERGENCY ACTION PLAN** **9.1** To consider formulating an Emergency Action Plan for Arlingham Parish

10 PLANNING MATTERS

10.1 New Planning Applications

S.24/1583/VAR – Bay Tree Cottage. Changes to Fenestration. Cllr Withers to lead
S.24/1589/HHOLD – 2, Riverside Cottages, Priding. Single Storey Extension. Cllr Burke to lead
S.24/1670/TCA – 1, The Walled Garden. Tree works in a Conservation Area. Cllr Rowntree to lead
S.24/1746/T5DAY – 1, The Walled Garden. Urgent tree works. Cllr Rowntree to lead
S.24/1610/AGR – Milton End. Erection of a Steel Framed Barn. Prior approval. Noted
S.24/1613/AGR – Milton End. Erection of a Steel Framed Barn. Prior approval. Noted
S.24/1681/AGR – Church Farm, Church Road. Excavation of agricultural land to create an earth banked Slurry Lagoon. Prior approval. Noted

10.2 Any other Planning and Applications received up to 30th September 2024

S.24/0927/HHOLD - Alleyers Cottage, Overton Lane. Porch and two storey Extension. Appeal made to the Secretary of State under reference S.24/039/APPREF

10.3 SDC Planning Decisions

None

11 ACTION LOG – Updates

11.1 Church

11.2 Playground

14.2.1 External hedges cut c.9th September, inside hedges cut c.24th September.

11.3 Arlingham Village Pound

11.3.1 CPRE Award Event 12th November to be attended by:
Cllrs Merrett & Shaw,
Mrs Jenny Rogers – Trustee of the Enovert Trust
Cllr Catherine Braun – Leader of SD Council & Chair of Strategy & Resources Committee
Messrs Bernie Roberts, stonemason & John Merrett, volunteer contributor to timber fixtures

11.3.2 Purchase of spring bulbs and wildflower seed.

11.4 Playing Field

11.5 Schools

11.6 Footpaths

12 CORRESPONDENCE

To receive any correspondence that has been delivered via the Clerk.

12.1 Ash Dieback Replanting Project (email of 11.09.2024)
12.2 Residents' Views on Crime in Gloucestershire (email of 13.09.2024)

13 CHANGE TO AGENDA ORDER

13.1 To consider moving the County Councillor, District Councillor and Parish Councillor Reports to an earlier point in the standard meeting agenda

14 COUNTY COUNCILLOR'S REPORT

To receive a report from the County Councillor

15 DISTRICT COUNCILLORS' REPORT

To receive a report from the District Councillor

16 FINANCIAL MATTERS

16.1 Payments to be made

MDL Kelex – re-printing of x 5,000 Arlingham Walks leaflets (VAT zero rated)	£459.00
E Dickinson re-imbursement – CPRE Training Seminar*, Cllr Withers	£40.60
System 15 – Microsoft 365 (x7)	£49.39
System 15 – Microsoft 365 (x1)	£12.36
TBC – Purchase of Spring Bulbs for Arlingham Village Pound	
CPRE – Membership	£3.00 DD

* Debit Card payment was required.

16.2 Receipts

Lloyds Bank Interest	£5.20
SDC 50% of Precept 2024/25 (2nd payment)	£2,300

16.3 Financial Update

16.3.1 Cllr Whittle to confirm that the 1/4ly Bank Reconciliation at 02.09.2024 is accurate
16.3.2 Performance Sheet for quarterly review and comment

	16.4 Financial Other **16.4.1** To discuss new Clerk's appointment/wages. **16.4.2** To consider a voluntarily increase the CPRE regular payment from £3 per month. "Even £1 extra can help CPRE protect green spaces from development, train volunteers and maintain footpaths" **16.4.3** Requests / proposals for budget / annual donations considerations
17	**REVIEW POLICIES** To review and suggest amendments to policies as due. None in October
18	**ARLINGHAM ROADS** **18.1** TTRO 4326 Road from Arlingham to The Reddings Lodge. 15th November 2024, 9.30am – 12.00 for Pole Testing by BT **18.2** TTRO 4271 Fretherne Lane, Saul. 25th – 29th November 2024 for Drainage Work by Gloucestershire Highways **18.3** TTRO 4358 Closure of Overton Lane 10th – 12th December 2024 for Boundary Box Renewal by Severn Trent. *'Emergency and pedestrian access will be maintained'*
19	**COUNCILLORS' SUBMISSIONS** **19.1** Cllr Ineson 'Effective Chair' online training course feedback **19.2** Cllr Rowntree to give background to potential migration of the APC Website and refer to the November agenda

Date of next meeting Monday 4th November 2024

EJD 30.09.2024