Arlingham Parish Council

Clerk: Anna Stephenson
Telephone: 01452 764120

Sandstones
Church Road
Arlingham
GL2 7JL

Public notice is given of a meeting of Arlingham Parish Council to be held at 7.30pm in Arlingham Village Hall on Monday 2nd December 2024. All members of the public and press are welcome to attend.

To each member of Arlingham Parish Council:
You are hereby summoned to attend the meeting of Arlingham Parish Council to be held on Monday 2nd December 2024 for the transaction of business on the following agenda.

A. Stephenson

Anna Stephenson
Clerk

AGENDA

1	**PARISHIONERS' FORUM (15-minute limit)** Members of the public may make representations, answer questions and give evidence at a meeting. The period of time designated for public participation at the meeting shall not exceed 60 minutes unless directed by the Chair of the meeting. Once the Parishioners' Forum is ended, members of the public may not intervene in the meeting at any other time, unless specifically invited to do so by the Chair.
2	**APOLOGIES FOR ABSENCE** To receive apologies via the Clerk, including reason for absence
3	**DECLARATION OF MEMBERS' INTEREST** To receive declarations of interest from Cllrs on items listed on this agenda
4	To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) Vote to be taken on any items considered confidential and resolution to be minuted with reason
5	**MINUTES OF MEETING** **5.1** To approve the minutes of the meeting held on 4th November 2024 **5.2** To approve the confidential minute of the meeting held on 4th November 2024
6	**REPRESENTATIVES FROM GLOUCESTERSHIRE WILDLIFE TRUST** **6.1** To discuss Salt Marsh creation **6.2** To discuss Biodiversity action plans
6a	**EDF'S PROPOSED SALTMARSH CREATION IN ARLINGHAM** **6a.1** To review meetings and developments since 9th September 2024 **6a.2** To propose and agree next steps
7	**SHORELINE MANAGEMENT PLAN** **7.1** To review developments **7.2** To propose and agree next steps
8	**VILLAGE DEFIBRILLATOR** **8.1** To receive an update on proposed drop-in/online training sessions for parishioners

9	**BIODIVERSITY ACTION PLAN** **9.1** To consider the Draft Plan drawn up by Cllr Merrett and agree next steps Timeframe - *The wording in the Government guidelines is:* *When to meet your biodiversity duty - You must complete your first consideration of what action to take for biodiversity by 1 January 2024. You must agree your policies and objectives as soon as possible after this. You must reconsider the actions you can take within 5 years of when you complete your previous consideration. You can decide to do this more often, for example, you could reconsider your actions quarterly, annually, or every 5 years. As long as you have started the development of the action plan, I would probably aim for getting something in place this year. (information from Strategic Lead for Nature Restoration & Biodiversity, SDC)*
10	**EMERGENCY ACTION PLAN** **10.1** Councillor Nick Ineson to lead
11	**PLANNING MATTERS** **11.1 New Planning Applications** S.24/1996/TCA – Orchard House, Church Road. Felling of Acer. Cllr Shaw to lead. S.24/2017/TCA – 3 Church Road. Magnolia and Sycamore tree reduction. Cllr Withers to lead. . **11.2 Any other Planning and Applications received up to 25th November 2024** S.24/2026/FUL – To agree any comments to submit concerning impact on the A38 of proposed crematorium at Eastington **11.3 SDC Planning Decisions** S.24/1589 – 2 Riverside Cottages, Priding. Single storey extension and windows. Permitted. S.24/1583 – Bay Tree Cottage. Variation. Withdrawn.
12	**CORRESPONDENCE** **To receive any correspondence that has been delivered via the Clerk.** 12.1 From Stroud District Council re. new Electoral Boundaries
13	**ACTION LOG – Updates** **13.1 Church** **13.2 Playground** **13.3 Arlingham Village Pound** **13.3.1** Report on CPRE Award **13.4 Playing Field** **13.5 Schools** **13.5.1** Co Cllr Davies to report on response from Director of Education, GCC. **13.6 Footpaths**
14	**COUNTY COUNCILLOR'S REPORT** To receive a report from the County Councillor
15	**DISTRICT COUNCILLORS' REPORT** To receive a report from the District Councillor
16	**FINANCIAL MATTERS** **16.1 Payments to be made** System 15 – Microsoft 365 (x7) £49.39 DD System 15 – Microsoft 365 (x1) £12.36 DD CPRE – Membership £3.00 DD GAPTC – New clerk training, 'The Knowledge, III' £45.00 Clerk's salary (November 2024) £208.65 Clerk's invoice (May – November 2024) £1,588.20 A.Gardner – Playground Shuttering £229.51 **16.2 Receipts** Lloyds Bank Interest £8.08 **16.3 Financial Update** **16.3.1** Performance Sheet for quarterly review and comment **16.4 Financial Other** **16.4.1** Cllr Whittle to confirm Bank reconciliation (quarterly). 16.4.2 To accept recommendation that the clerk's salary be paid on 3rd of each month, irrespective of meeting date.

17	**BUDGET CONSIDERATIONS** **17.1** To agree Precept request for the year 2025/26 **17.2** Check % Uplift (with September CPI)
18	**REVIEW POLICIES** To review and suggest amendments to policies as due. **18.1** To adopt Grant Awarding Policy – agree whether to continue suspension **18.2** To adopt Complaints Policy **18.3** To adopt Publication Scheme **18.4** To review Equality and Diversity Policy (ready to adopt 06/01/2025) **18.5** To review Training and Development Policy (ready to adopt 06/01/2025)
19	**ARLINGHAM ROADS** **19.1** TTRO 4358 Closure of Overton Lane 10th – 12th December 2024 for Boundary Box Renewal by Severn Trent. *'Emergency and pedestrian access will be maintained'* **19.2** Update on reporting the condition of Overton Lane
20	**MEETING DATES** **20.1** To agree meeting day/dates for 2025
21	**COUNCILLORS' SUBMISSIONS** **21.1** Cllr Rowntree to give update on potential migration of the APC Website including costs
22	**COUNCILLORS' RESPONSIBILITIES** **22.1** To agree how councillors will share the current workload
23	**USE OF COMMUNICATIONS** **23.1** To discuss most effective method of communication between Cllrs and clerk, including the use of WhatsApp group

Date of next meeting Monday 6th January 2025

AS 27.11.2024