Arlingham Parish Council

Clerk: Susan Burton
Telephone: 01452 740576

2 The Oval
Frampton on Severn
Gloucestershire
GL2 7HQ

To each member of the Parish Council

You are hereby summoned to the Arlingham Parish Council Meeting on:

Friday 10th May 2024 at the Arlingham Village Hall from 7:30pm

Susan Burton
Clerk

AGENDA

1	**ELECT CHAIR** To receive nominations and elect a Chair to preside for the next 12 months
2	**ELECT VICE CHAIR** To receive nominations and elect a Vice Chair to preside for the next 12 months
3	**APPOINT RESPONSIBLE FINANCIAL OFFICER** To receive nominations and appoint RFO to preside for the next 12 months
4	**ALLOCATE RESPONSIBILITIES** Snow Warden (currently Cllrs Merrett and Shaw) Playground (currently Cllr Rowntree) Footpaths (currently Cllr Burke) Severn Voice (currently whomever can make the meetings) Patient Participation Group (currently Cllr Whittle) Arlingham Combined Charities (currently Cllr Merrett) Flood Warden (previously Cllr Turner)
5	**FORMS TO BE COMPLETED** 5.1 Declaration of Office 5.2 DPIs (required by Stroud District Council within 28 days of 2nd May) 5.3 Election Expenses (required by Stroud District Council by 30th May)
6	**PARISHIONERS' FORUM (15-minute limit)**
7	**APOLOGIES FOR ABSENCE** To receive apologies via the Clerk, including reason for absence
8	**DECLARATION OF MEMBERS' INTEREST** To receive declarations of interest from Cllrs on items listed on this agenda.
9	To determine any items on the agenda considered to be of a private nature that should be discussed at the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1(2) Vote to be taken on any items considered confidential and resolution to be minuted with reason.
10	**MINUTES OF MEETINGS** To approve the minutes of meeting held on 16th April 2024.
11	**PLANNING MATTERS** **11.1 New Planning Applications** **11.2 Any other Planning and Applications received up to 3rd May 2024** **11.3 SDC Planning Decisions**
12	**ACTION LOG – to receive and update and discuss next steps (where appropriate)** 12.1 Church 12.2 Lime tree plaque – complete? 12.3 Playground

	12.4 The Village Pound Purchase of hinges for the gates 12.5 Playing Field 12.6 Schools 12.7 Footpaths
13	**COMMUNITY PLAN** To discuss next steps.
14	**COUNTY COUNCILLOR'S REPORT** To receive a report from the County Councillor
15	**DISTRICT COUNCILLORS' REPORT** To receive a report from the District Councillor
16	**CORRESPONDENCE** To receive any correspondence that has been delivered via the Clerk. 16.1 Severn Valley Consultation
17	**FINANCIAL MATTERS** **17.1 Payments to be made.** System 15 — Email Accounts Std inv. 6019 — £12.36 System 15 — Email Accounts Bas inv.6020 — £49.39 CPRE — Membership — £3.00 Iron & Earth — Finishing Mower — £1413.60 (paid in April) Juniper Landscape — Concrete Footings for The Pound — £5377.95 (paid in April) Payments received or to be received: Enovert — First payment for The Pound — £5661.00 (received) SDC — 50% Precept — £2300.00 (received) SDC — CIL Payment — £303.75 (received) Build Back Better fund for finishing mower — £750.00 (due in) **17.2 Financial Update** 17.2.1 Finalise and sign off audited documents. 17.2.2 Internal Audit has been approved and returned. Statement of receipts and payments for year-end to be signed, along with page 6 of the AGAR, the Accounting Statement. **17.3 Financial Other** 17.3.1 To renew Chairman's authority - £100 spent outside of a meeting and ratified at next. 17.3.2 Insurance renewal from Zurich is £536.35 compared to last year at £526.36. In addition, if we add the Defibrillator, Mower Finisher and The Pound the premium will increase by £53.87 to £590.22. The playing field is already covered under green spaces on the renewal.
18	**ARLINGHAM ROADS** To report any issue with the roads in the parish
19	**COUNCILLORS' SUBMISSIONS** To receive suggestions for inclusion in a future agenda

Date of next meeting – Monday 1st July 2024 unless planning or important matters arise, and a meeting is called for Monday 3rd June.